

AT-YOUR-SERVICE AUCTION FORM

Please complete a separate form for each item/service donated.

LIVE AUCTION DONATIONS:

- Recreation, Tours & Excursions
- Services & Instruction
- Dinners & Parties

SILENT AUCTION DONATIONS:

- Prepared Food Items
- Arts & Crafts
- Miscellaneous Items

Note: Live Auction generally includes services and activities. Silent Auction includes tangible items displayed on auction night. Silent Auction items must be new, with a value of at least \$25. No yard sale items, please. We may adjust the category of your donation if appropriate.

Name: _____

Phone: _____ Email: _____

Title and Description of Donation: Please give as much descriptive detail as possible. Be creative! _____

When? _____

TIP: Setting a specific date for events designed for multiple bidders is highly recommended. If you don't, scheduling a mutually agreeable date for several bidders may be difficult. To avoid disappointed guests, schedule a date and stick to it!

Where? _____

Offered to how many bidders? _____

Optional: Comments about special terms and restrictions: _____

Estimated Value: _____ Minimum Bid: _____

Estimated Value is what you would normally expect to pay for this item or service. Do not underestimate, and don't be modest! You **MUST** place a specific monetary value on your offering; do not use "priceless" or another general adjective.

Minimum Bid is the bid amount below which it would not be worth your while to offer this item. It is generally lower than the estimated value to spark more bidding action.

AUCTION CATALOG DEADLINE: SUNDAY, MARCH 26 ▪ **AUCTION EVENT: SATURDAY, APRIL 8**

Place forms in the auction box in the foyer of the Fellowship; mail forms to UUFF, 25 Chalice Circle, Fredericksburg, VA 22405; or email all information to uuff@verizon.net.